

DIRECTOR
Eric D. Miller

ADMINISTRATIVE DIRECTOR
Cathyann C. Gogue

PUBLIC DEFENDER SERVICE CORPORATION

(Kotperasion Setbision Defensot Pubbleku)

GOVERNMENT OF GUAM
779 Route 4
Sinajaña, Guam 96910
Tel: (671) 475-3100 ♦ Fax: (671) 477-5844

STAFF ATTORNEYS
Richard S. Dirlax
Pablo M. Agiubat
Raymond B. Ilagan
Jocelyn M. Roden
Peter J. Sabian
Marla G. Fitzpatrick
All N. Nusbaum
Suresh Sampath
Brian E. Kegerreis
William B. Jones
J. Robert Mortland, III

January 13, 2016

Hand-Delivered

Speaker Judith T. Won Pat, Ed. D.
I Mina'trentai Tres Na Liheslaturan Guåhån
155 Hesler Street, Suite 201
Hagåtña, Guam 96910

97-10-1232
Office of the Speaker
Judith T. Won Pat, Ed.D
Date: 1/13/16
Time: 11:28 AM
Received By: [Signature]

Dear Speaker Won Pat,

Håfa Adai! Pursuant to §8113.1 of Chapter 8 Title 5 GCA, enclosed you will find one (1) compact disc containing an electronic file of the meeting packet of the Public Defender Service Corporation Board of Trustees' meeting conducted on Tuesday, January 5, 2016.

We appreciate your attention to this matter, and look forward to answering any questions you may have regarding the electronic recording of the aforementioned minutes.

Dångkolo na Agradesimento.

Sincerely,

[Signature]
CATHY GOGUE
Board Secretary

2016 JAN 13 PM 3:36

Attachment

ACKNOWLEDGED RECEIPT

Received By: _____

Name (please print): _____

Date: _____

1232

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees Regular Meeting
Tuesday, January 5, 2016 – 12:30 p.m.
Conference Room
Public Defender Service Corporation

A G E N D A

- I. Call to Order**
- II. Roll Call**
- III. Proof of Due Notice of Meeting:**
 - A. Notice: 5 Working Days The Post, Monday, December 28, 2015
 - B. Notice: 48 Hours The Post, Thursday, December 31, 2015
- IV. Determination of a Quorum**
- V. Approval of Minutes:** Regular Meeting of Tuesday, December 1, 2015
- VI. Old Business:**
 - A. Financial Status Update (PDSC and APD) Allotment Releases
 - B. Domestic Violence Program Update
 - C. Alternate Public Defender Update
 - D. APD Attorney Level 5 (Managing Attorney) Performance Evaluation
 - E. Executive Director Search
 - F. Board Composition
- VII. New Business:**
 - A. Corporate Vehicle Rental (SUV) for APD
 - B. Printer Purchase for APD
 - C. Annual District Court Conference – February 4, 2016
- VIII. Public Discussion:**
- IX. Adjournment and Next Meeting Date:**
 - Tuesday, January 26, 2016 at 12:30PM

**PUBLIC DEFENDER SERVICE CORPORATION
BOARD OF TRUSTEES
Regular Meeting
of
Tuesday, December 1, 2015
12:30PM
Public Defender Service Corporation
Conference Room**

M I N U T E S

I. Call to Order

The meeting was called to order by the Chairman, Chief Justice Robert J. Torres, Jr., at 12:41 PM.

II. Roll Call

Present: Chief Justice Robert J. Torres, Jr., Chairman
Acting Presiding Judge Vernon Perez
Attorney Jehan'ad G. Martinez, Guam Bar Association President
Attorney Donna M. Cruz, Member

Absent: Mrs. Annette J.U. Ada, Member

Others Present: Attorney Eric D. Miller, PDSC Executive Director
Attorney AnaMaria C. Gayle, APD Managing Attorney
Attorney Stephen P. Hattori
Cathy Gogue, Administrative Director
Bernadette L.P. Lizama, Personnel Specialist IV
Michael S. Moreno, Chief Fiscal Officer
Kenneth A. Lim, Computer Systems Analyst
Cecelia M. Fernandez, Administrative Assistant
Robby Call, Chief Investigator
Attorney Bill Bischoff
Attorney Daniel Somerfleck

III. Proof of Due Notice of Meeting:

"Notice of Public Meeting" was published in the Marianas Variety on Monday, December 28, 2015 and Thursday, December 31, 2015.

IV. Determination of a Quorum:

With the presence of four (4) board members, a quorum was determined for the meeting.

V. Approval of Minutes:

Minutes of the regular board meeting held on Tuesday, October 27, 2015, were adopted and approved, subject to corrections.

VI. Old Business:

- A. Financial Status Update (PDSC and APD Allotment Releases):** Chief Fiscal Officer Michael Moreno reported that PDSC's collection of FY2016 allotments from DOA is at 76 percent as of November 15, 2015. He reported to the board that the 2nd half of PDSC's November disbursement was short due to a ten percent (10%) set-aside by DOA for the Governor's Transfer Authority for FY2016. According to CFO Moreno, DOA should not be garnishing or setting money aside from PDSC's allotments. He is working to resolve this issue with DOA and will report back to the board of his findings.

For APD, as reported at the last board meeting, we received first quarter funding for FY2016; consequently, APD's allotments are at 100% funding level.

- B. Domestic Violence Program Update:** The Domestic Violence program, which is funded by the Stop Grant 2014, and that we has enough funding for nine (9) additional pay periods. Ensuring that we have money for the program, CFO Moreno will be requesting for additional funds in January or February.

Executive Director Miller added that the Fiscal Division has closed out the books for FY2015 and that we know the amounts in lapsed funds for PDSC and APD. For PDSC we have over \$400,000 in lapsed funds and APD has over \$200,000 in lapsed funds, respectively. For PDSC, the amount in lapses funds is fairly good since this is what is generally allowable for non-profits of similar size to PDSC. Typically, we try to maintain at least 10% of our budget in lapse funds. As for APD, there is too much money in lapsed funds. Executive Director Miller suggested that APD consider spending some of this money before it gets redirected. Attorney Gayle commented that she will work with the Administrative Director to spend some of APD's lapsed funds.

- C. Alternate Public Defender Update:** Attorney Gayle reported to the board that APD sent three (3) lawyers to the Palau training. Additionally, Eric Overton will be attending DUI training with Presiding Judge Lamorena. Eric was able to get free air travel through United which helped reduce the cost for his trip.

Attorney Gayle advised the board that she will be working with the Administrative Director, Mike Moreno and Bernie Lizama to use APD lapse funds. Chief Justice Torres inquired about vacancies within APD. Attorney Gayle responded that there are no vacancies; however, during the last budget go around, we were advised that if we did not fill vacancies it wouldn't be funded in this year's budget. While APD has no vacancies at this point, she will be bringing proposals to the board relative to the possible restructuring of APD. Attorney Gayle will keep the board apprised of any recommended changes to make for APD.

- D. PDSC Executive Director Performance Evaluation:** Chief Justice Torres advised the board that this item was addressed at the last board meeting. Executive Director Miller mentioned that later in the agenda, he will be announcing his retirement on January 22, 2015.

- E. APD Attorney Level 5 (Managing Attorney) Performance Evaluation:** Chief Justice Torres advised the board that Attorney Donna Cruz and Presiding Judge Lamorena were

assigned to handle Attorney Gayle's evaluation. Since Presiding Judge Lamorena is not present at today's board meeting, we will keep this item on the agenda for discussion at the next board meeting.

- F. PDSC & APD Strategic Planning Up-date:** Chief Justice Torres inquired if the board was given PDSC/APD's Strategic Plan. What he received yesterday was the strategic projects and not necessarily the plan. Executive Director Miller advised the board that he provided the board with the projects plus more information that will lead to the completion of the plan. According to Executive Director Miller, the plan is broken down into five (5) focus areas as follows:

Strategic Focus Area #1: Enhance Governance/Independence. This project is being led by Executive Director Miller. In moving this initiative forward, he has spoken to a couple of senators who support the restructuring of the board which will provide for greater PDSC/APD autonomy.

Strategic Focus Area #2: Enhance and Expand Services. This group's first strategic project will be to create an introductory pamphlet that will include Frequently Asked Questions (FAQs) that will help service our clients.

Strategic Focus Area #3: Improve Internal Operations and Efficiency. The first project this team is addressing is the creation of uniformed standards for both organizations when using ABACUS.

Strategic Focus Area #4: Strengthen Public Relations and Public Policy. The first project identified for this group is the creation of a Public Policy Watch Dog that reviews the legislative bills that may affect both PDSC and APD clients.

Chief Justice Torres inquired about some of the projects within this group's focus area that included Community Outreach and Public Relations. The Administrative Director explained to the board that the group asked to be on the Legislature's list serve so that they can see what Bills are being introduced. Thereafter, the AD sends out the Bills that are important to indigent defense to the team to review. The attorneys in this group then recommend whether we attend the public hearing as well as provide written/oral testimony. In terms of community outreach, we are working with DOE to attend their career fairs. We have also asked for the Judiciary to provide their calendar of events to us so that we can see when and how we can partner with the Judiciary relative to community outreach efforts. Attorney Stephen Hattori, who also sits on this focus area group, added that the group will conduct legal clinics that will coincide with law week.

Strategic Focus Area #5: Strengthen Employee Development and Satisfaction. The first priority project is the creation and rollout of an employee handbook. While the accomplishment of this project does not sound like much, having an employee handbook will make a major difference within the organization.

Each of the teams have been meeting and have developed an Implementation Plan that was submitted to Executive Director Miller and Attorney Gayle on November 13. According to Dr. Brenda Ivey, the goal for each of the teams is to complete at least the first Strategic Project identified for each of the Focus Areas.

Chief Justice Torres suggested that the teams meet quarterly so that each of the groups are able to provide a status up-date relative to their progress. He stated that what he has seen is that as groups see the progress of the different teams, it becomes competitive as no team wants to be left behind. Chief Justice Torres suggested that quarterly meetings be held by combining 2 to 3 of the groups, and at the 6-month mark that all the groups meet to see where everyone is at in terms of the success of the strategic plan.

Attorney Cruz commented that the Strategic Plan has Wilfred Aflague as the Administrative Director. This should be changed to reflect the new AD.

- G. Executive Director Eric D. Miller, Retirement:** As mentioned earlier, Executive Director Miller announced his retirement from PDSC on January 22, 2015.

- H. New Executive Director Search:** Chief Justice Torres advised the board that the announcement went out publishing the search for a new Executive Director. He added that we have the safety net of Executive Director Miller serving in the interim and thanked him for doing so.

The Administrative Director went over the timeline provided to the board back in November. Hard copies of the timeline were distributed to the board members for their perusal. Chief Justice Torres asked the board if they had any questions regarding the timeline or any other information provided regarding the Executive Director search. He added that packets were due to his office on Friday, December 11.

- I. Up-date on Board Composition:** Executive Director Miller advised the board that he researched several states relative to their board compositions. These states are as follows:
 - i. Massachusetts Committee for Public Counsel Services – The Committee, a 15-member body appointed by the Governor, the Speaker of the House of Representatives, the President of the Senate, and the Massachusetts Supreme Judicial Court.
 - ii. State of New Jersey Office of the Public Defender – For New Jersey, the appointment by the Governor, with the advice and consent of the Senate, is for the board to serve a five-year term.
 - iii. Colorado State Public Defender – The Chief Justice of the Colorado Supreme Court appoints Colorado citizens to serve on this commission, which consists of 3 attorneys and 2 lay persons. The Commission is balanced politically and geographically.
 - iv. Ohio Public Defender Commission – The seven member board is appointed by the Ohio Governor and the Ohio Supreme Court. The members are generally

practicing attorneys with experience in providing representation in criminal matters to indigent persons.

- v. Tennessee Public Defender – There are 8-10 judicial districts and that each judicial district elects their representative to serve on the board.

Chief Justice Torres added that he too looked at some jurisdictions relative to the board composition. He has seen appointments by the Chief Justice of the Supreme Court, Governor, Legislature and members of the Bar Association. He added that there is a whole gamut of options to consider; however, the board needs to come up with a consensus as to how they want to see members be appointed to the PDSC board as well as the timing of the recommendation.

Executive Director Miller advised the board that he has been circulating the second version of the board composition and that version provides for two (2) attorneys appointed by the Judicial Council; one (1) member appointed by the chairman of the Judiciary and one (1) member appointed by the governor. The Bar Association will have one member serve on the board. Chief Justice Torres added that he was not sure whether the Judicial Council should be able to appoint members, as opposed to the Supreme Court, since it is an advisory board. Executive Director Miller commented that the recommendation came from his staff with the premise that the judges from the Judiciary as well as the Supreme Court would provide input relative to the appointment of board members. Chief Justice Torres commented that input can come from the Judicial Council or directly from the judges. In addition to the selection of board members, we need to think of the duration of their term – possibly two, three or four years.

Chief Justice Torres also added that typically the Speaker appoints members to boards as opposed to the Chair of the Oversight Committee. This may be disrespectful to the Speaker if we had the Chairperson for Committee on the Guam US Military Relocation, Homeland Security, Veteran's Affairs and Judiciary appoint members to the PDSC board. He also stated that he does not believe that there will be any problems getting the legislation introduced at the Legislature. Chief Justice Torres stated that the board needs to dedicate some time, maybe at the next meeting or the meeting thereafter, to write legislation that will change the structure of the board. He added that there should be a public member or members on the board too. If we do not include public members, this will be a disservice to the community. Attorney Hattori commented that on the GHURA board they have a public member, non-voting, who is a GHURA recipient. Maybe we can have a client of PDSC/APD serve as a non-voting member. Chief Justice Torres stated that this something to think about as we work on drafting the legislation.

Executive Director Miller stated that he will send out a memo to the board outlining the ideas presented. Chief Justice Torres said that the board should begin drafting the legislation for review at the next meeting and then finalize the document at the proceeding meeting. Executive Director Miller added that he spoke to Vice Speaker Cruz who was supportive of the second proposal presented to the board. Chief Justice Torres commented that he believes there should be no opposition at the Legislature relative to the restructuring of the PDSC board especially if it provides greater autonomy.

- J. **Up-date on Lobbying on Funding for Civil Division:** Executive Director Miller informed the board that he as well as the AD and CFO met with Vice Speaker BJ Cruz and Senator Frank Aguon, Jr. to discuss the establishment of a Civil

Division for PDSC. He mentioned to both senators that are looking forward to having this office be established in a similar way to that of APD – with a budget of approximately \$1 million dollars. Chief Justice Torres suggested that maybe, considering budget constraints, that the Civil Division be developed incrementally. Identify key services that PDSC can provide or are more immediate to provide within the community. Thereafter, demonstrate the success and projected growth of this division. It is important to talk about the structure and how the Civil Division will work as well as the clients served. It is important to talk about the structure and the conflicts that arise that justifies the Civil Division. Executive Director Miller added that PDSC is working on a whitepaper that will address the need for the Civil Division. Attorney Martinez suggested that once the whitepaper is complete that the Guam Bar can push it out to its membership. Chief Justice Torres added that PDSC would need to ensure that they receive the Bar's support and that this proposal will not compete with private members in the Bar. Attorney Hattori also suggested that PDSC consider obtaining grants to help supplement the Civil Division.

- K. Resolution No. 04-16: Request to Use Lapsed Funds for Professor Laurie Shanks and Attorney Terry Shanks to Provide Training from February 18 – 20, 2016:** Executive Director Miller advised the board that he had brought Professor Shanks out previously to provide training for PDSC/APD attorneys. Based on the reviews by the attorneys, she did a great job and PDSC would once again like to bring her and husband, who is a trial attorney, out from February 18 – 20, 2016, at a total cost of \$14,256. Chief Justice Torres asked for a résumé for Professor Shank's husband. Executive Director Miller stated that he will get one for the board to review. Attorney Martinez mentioned that the District Court will also be organizing training for the Bar and was hoping that these dates do not conflict with that of the District Court Conference.

Based on the proposed cost to be bring the Shanks out and what it cost to send attorneys off-island to attend CLE conferences, it would be beneficial to bring the trainers to Guam so that more attorneys can attend such training.


Resolution No. 04-16 was then duly adopted and approved.

VII. PUBLIC DISCUSSION: None.

VIII. ADJOURNMENT AND NEXT MEETING DATE: The board agreed that the next meeting date for the PDSC board will be on Tuesday, January 5, 2016 at 12:30PM.

There being no further business to discuss, the meeting adjourned at 1:27PM.

Respectfully submitted,


CATHY GOGUE
Secretary

NOTICE OF PUBLIC MEETING

The Judicial Council of Guam will conduct its monthly meeting on Tuesday, January 5, 2016, in the Justice Monessa G. Lujan Appellate Courtroom located on the 3rd Floor of the Guam Judicial Center, 120 West O'Brien Drive in Hagåtña at 12:00 p.m. The agenda will be made available prior to the meeting.

Any person(s) needing special accommodations, auxiliary aids or services, please contact the Administrator of the Courts at 475-3544, or Joanna S. McDonald at 475-3300.

/s/ CHIEF JUSTICE ROBERT J. TORRES
Chairman

NOTICE OF PUBLIC MEETING

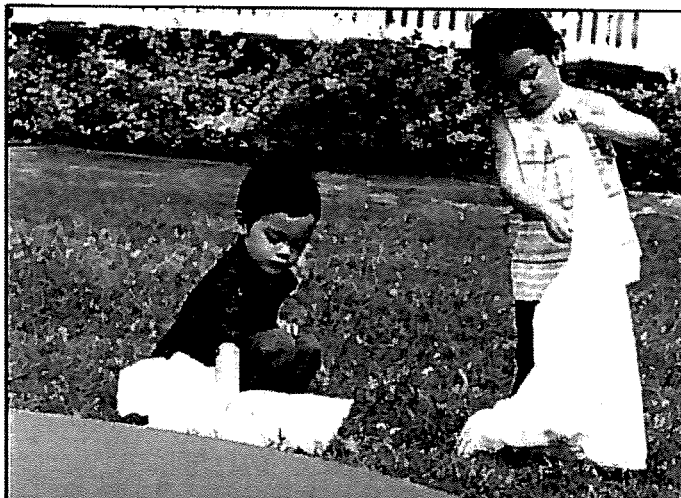
The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on Tuesday, January 5, 2016 at 12:30 p.m. in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.


/s/ CHIEF JUSTICE ROBERT J. TORRES, JR.
Chairman

This public notice is paid for with government funds.



THE ENVIRONMENT

Young children are quick to see someone not to litter, not to flick their cigarette butt out the window, not to waste, to turn off the lights or not to spit. Simple steps, from the start, translate into huge strides in protecting our environment.



GWDB

GUAM WORKFORCE DEVELOPMENT BOARD

PUBLIC NOTICE

The Guam Workforce Development Board General Membership Meeting is scheduled for Wednesday, December 30, 2015 at 4:00 p.m. at the GDOL Conference Room, located at 414 West Soledad Avenue, 3rd floor, GCIC Building in Hagåtña.

For individuals requiring special accommodations or additional information, please contact Marie Martir or Terilyn Kajalle at 475-7074/7044 or email marie.martir@dol.guam.gov

This advertisement was paid with government funds by the Guam Department of Labor

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

SS Corporation
dba: Chamorro B.B.Q & Seafood

has applied for a Class: (4) GENERAL ON SALE ALCOHOLIC BEVERAGE LICENSE. said premises being marked as Lot: 5058-2 1344 Pale San Vitores Rd Tumon



The University of Guam solicits applications to establish a list of eligible persons for the following limited term appointment, part-time positions (subject to the availability of funds):



Position Titles: **Educational Specialist #003-16**
Academic Assistant #004-16

Location: Enrollment Management and Student Success/TRIO Programs/Upward Bound 100% Federally Funded

Applicants must submit a Government of Guam Application Form with the required supporting documents to the Human Resources Office, located at the Administration Building. Applications and Job Announcements may be obtained from this office, or the HRO website: <http://www.uog.edu/hro> (under Forms and Job Opportunities). For further information, please call 735-2350 or the TRIO Upward Bound Office at 735-2245 or 735-1992.

The University of Guam is an Equal Opportunity Employer and Provider and complies with the Americans with Disabilities Act. For assistance in these matters, contact the University Institutional Compliance Officer, Tel: (671) 735-2244, TTY: 735-2243.

/s/ LARRY G. GAMBOA, SPHR, SHRM-SCP
Chief Human Resources Officer

THIS AD IS PAID FOR BY UNIVERSITY OF GUAM-UPWARD BOUND FUNDS.
UPWARD BOUND IS 100% FEDERALLY FUNDED



NOTICE OF FUNDING AVAILABILITY AND REQUEST FOR PROPOSALS

Services * Training * Officers * Prosecutors (S.T.O.P.)
Violence Against Women (VAW) Grant Award

The Office of the Governor, Governor's Community Outreach-Federal Programs Office (GCO-FPO), has received a grant from the U.S. Department of Justice, Office on Violence Against Women (OVW) in the amount of \$652,403.00 through Grant Award ID #2015-WF-AX-0039. By statute, the STOP Formula Grant Program supports communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault and stalking, and to develop and strengthen victim services in cases involving these crimes.

The emphasis of the STOP Formula Grant Program continues to be on the implementation of comprehensive strategies addressing violence against women that are sensitive to the immediate and long-term needs and safety of victims and holding offenders accountable for their crimes.

Programs providing services related to sexual assault and/or culturally specific are encouraged to apply. Continuing or new applicants may pick up proposal packages specifically for FY STOP VAW 2015 and 2016 at the Office of the Governor, GCO-FPO, 513 W. Marine Dr., R.J. BordaHo Governor's Complex, Suite 102, Adelup, Guam. Packages will be available on December 28, 2015 and proposals will be due no later than 3:00 p.m., January 30, 2016. A meeting will be held for interested applicants on January 8, 2016, 10:00 a.m. at the Governor's Complex, large conference room. For inquiries or assistance, please contact Raymond Blas, Federal Grants Administrator, Dwain Sanchez, Senior Program Coordinator or Evonnie Hocog, Program Coordinator at 475-9162/79, email: gcofpo@guam.gov.

/s/ Raymond F.Y. Blas, Federal Grants Administrator
Office of the Governor, GCO-FPO



PORT OF GUAM
ATUNDAI/PETTEN GUAHAN
 Jose D. Leon Guerrero Commercial Port
 1026 Cabras Highway, Suite 201, P.O. Box 96925
 Telephone: 671-477-5931/35 Facsimile: 671-477-2690/44 45
 Website: www.portguam.com



Eddie Baza Cabe
 Governor of Guam
 Ray Tamarie
 Lieutenant Governor

The Port Authority of Guam Board of Directors will hold its regular Board meeting on **Friday, January 8, 2016 at 11:45 a.m.**, at the Board Conference Room, Port Authority of Guam, Cabras Island, Piti. Individuals with disabilities who may need special accommodations may contact Mr. Simeon Delos Santos, ADA Coordinator at 477-5931/4, ext. 430.



GUAM DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

500 Mariner Avenue, Suite A-13 Barrigada, Guam 96913-1608
 Telephone 671-475-0438 Fax 671-472-5001
 Website: www.gdoe.net



JON J.P. FERNANDEZ
 Superintendent of Education

CARMEN T. TAITANO
 Administrator,
 Supply Management

INVITATION FOR BID

GDOE IFB 008-2016

E-Rate Internet Access Service - Broadband Internet Access Service
SUBMISSION DATE: Friday, January 29, 2016 at 10:00 a.m. ChST

GDOE IFB 009-2016 (Multi-Step)

E-Rate Internet Access Service - Wide Area Network (WAN) Service LIT
SUBMISSION DATE: Friday, January 29, 2016 at 3:00 p.m. ChST

Note: It is solely the Bidder's responsibility to review the website on a daily basis for the issuance of Amendments/Clarifications for any possible changes to the IFB.

INTERESTED BIDDERS MAY DOWNLOAD THE IFB PACKAGE AT
<http://www.gdoe.net/procurement>

IFB packages are available for download on the GDOE website and can be reviewed at the GDOE Office of Supply Management.

A non-refundable fee of \$10.00 (cash only) is required upon submission.

This advertisement is One Hundred Percent (100%) LOCALLY FUNDED

/s/ CARMEN T. TAITANO
 SUPPLY MANAGEMENT ADMINISTRATOR

For: JON J.P. FERNANDEZ
 SUPERINTENDENT OF EDUCATION



PUBLIC NOTICE

The Guam Council on the Arts and Humanities Agency will hold its Regular Board Meeting on **Tuesday, January 5, 2016 at 3:00 pm** at the CAHA Office, 1st Floor, Terlaje Professional Building in Hagatna.

Persons requiring special accommodations should contact the GCAHA Office at 300-1204-8 or fax at 300-1209.

"Paid with government funds by Guam CAHA"

NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct a regular meeting on **Tuesday, January 5, 2016 at 12:30 p.m.** in the Conference Room of the Public Defender Service Corporation, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

Copies of the agenda will be available prior to the meeting at the Public Defender Service Corporation (address above).

Individuals requiring special accommodations are asked to contact Ms. Cathy Gogue at 475-3100.

/s/ **CHIEF JUSTICE ROBERT J. TORRES, JR.**
 Chairman

This public notice is paid for with government funds.

Guam Education Financing Foundation II, Inc
Statement of Financial Position
as of September 30, 2015

ASSETS	
Current Assets	170,590
Property and Equipment, net	25,627,368
Bond Issuance Cost, Net	933,323
TOTAL ASSETS	26,731,281
LIABILITIES AND NET ASSETS	
Current Liabilities	688,928
Bonds Issued and Outstanding	22,043,000
Net Assets	3,999,353
TOTAL LIABILITIES AND NET ASSETS	26,731,281
REVENUE	
Rent	2,900,000
	2,900,000
EXPENDITURES	
Principal on Bonds	775,000
Interest on Bonds	994,607
General and Administrative	757,500
Amortization and Depreciation	1,325,088
Insurance and Maintenance	156,500
	4,008,695

I certify that this is the true and accurate Statement of Financial Position as of September 30, 2015 of Guam Education Financing Foundation Inc.

Dated: December 28, 2015

By: /s/ Micheal Alvarez
 Secretary

Guam Education Financing Foundation, Inc
Statement of Financial Position
as of September 30, 2015

ASSETS	
Current Assets	9,627,100
Property and Equipment, net	48,541,936
Bond Issuance Cost, Net	1,305,218
TOTAL ASSETS	59,474,254
LIABILITIES AND NET ASSETS	
Current Liabilities	5,835,925
Bonds Issued and Outstanding	46,153,312
Net Assets	7,485,017
TOTAL LIABILITIES AND NET ASSETS	59,474,254
REVENUE	
Rent	7,100,000
Interest Income	833
	7,100,833
EXPENDITURES	
Principal on Bonds	3,515,000
Interest on Bonds	2,724,468
General and Administrative	309,985
Amortization and Depreciation	4,555,084
Insurance and Maintenance	732,109
	11,836,646

I certify that this is the true and accurate Statement of Financial Position as of September 30, 2015 of Guam Education Financing Foundation Inc.

Dated: December 28, 2015

By: /s/ Micheal Alvarez
 Secretary

Agenda Item VI-F

BOARD COMPOSITION

(Version: #3)

VI. Old Business

F. Board Composition

DRAFT #4: Guam Public Defender Service Corporation – Board Composition

An Act to Amend Section 1107 of Title 12 of the Guam Code Annotated Relative to the Composition of the Public Defender Services Corporation Board of Trustees.

Be it enacted by the People of Guam:

Section 1. Section 11107 of Title 12 of the Guam Code Annotated is hereby amended as follows:

Section 11107 Board of Trustees

(a) All Powers vested in the Corporation, except as otherwise provided in this Chapter, shall be exercised by the Board. The Board shall consist of five (5) Trustees: The President of the Guam Bar Association who shall be Chairman; Two members appointed by the Chief Justice of the Guam Supreme Court, who are members in good standing of the Guam Bar and one of whom shall be on the Private Attorney Panel (Approved list of Lawyers to be appointed on Criminal cases); one member appointed by the Speaker of the Guam Legislature; and one member appointed by the Governor of Guam. The Trustees shall not be the Attorney General or a member of his staff, nor shall they be employees of the Corporation, nor shall they be any Judge or Justices of the Courts of Guam.

Agenda Item #VII-A

Corporate Vehicle Rental (SUV) for APD

.....

Hertz.

Triple J Rentals(Guam), Inc.
d.b.a. Hertz Int'l. Licensee
195 Chalan Pasaheru Rte. 10A
Tamuning, GU 96913
Tel. 671-646-0355
Fax. 671-649-9024
e-mail: hertzgm@triplejguam.com

facsimile transmittal

To: Guam public Defender Service Corp.
Ms. Cathy Gogue **Fax:** Via e-mail

From: Michael Perrin **Date:** 12/29/2015

Re: Lease Quote **Pages:** 1

Urgent For Review Please Comment Please Reply Please Recycle

Hafa adai Ms. Gogue;

Hertz is pleased to offer the following options for your consideration. Please note that this quote is valid until January 31, 2016.

<u>Term of Contract</u>	<u>2016 Mazda CX5 Sport</u>	<u>2016 Mazda Mazda3 iSport</u>
24-consecutive months	\$582.00 / month	\$528.00 / month
36-consecutive months	\$472.00 / month	\$432.00 / month

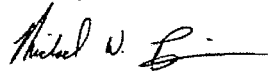
Fee includes:

- Unlimited mileage
- Full Comprehensive Coverage w/\$500.00 deductible
- Third party Liability Limits - \$500,000.00 Combine Single Limit (CSL)
- All maintenance (tire and rim damage excluded and subject to charge)
- Replacement vehicle if necessary as result of maintenance or warranty
- 24-hour Roadside Assistance

Vehicle inventory and specifications may be viewed online at www.carsguam.com

Please let me know if you need any further information or would like to arrange for a test drive and thank you for this opportunity as we look forward to the possibility of serving your fleet needs soon.

Sincerely,



Michael Perrin
General Manager

CONFIDENTIAL



NISSAN MOTOR CORP. IN GUAM

1012 North Marine Dr., Rte. 1, Tamuning, GU 96913, USA
Tel: (671) 647-7261 (NISSAN1)
Fax: (671) 647-7269 (NISSAN9)
Website: www.nissanguam.com

TO : Ms. Cathy Gogue
Administrative Director
Guam Public Defender Service Corporation

December 28, 2016

SUBJ : Price Quotation

PHO: (671) 475-8301

Thank you for your request for pricing information on our new Nissan. Below you will find a quotation for the vehicle you requested.

1. **2016 Nissan Versa SV** (BDTALBZN17EUA-----) 4-door sedan including the following:

- a) 1.6-liter 16-valve 4-cylinder engine
- b) Air Conditioning
- c) Bluetooth hands free phone system
- d) Continuous Variable Transmission
- e) AM/FM/CD Audio system
- f) Dual Power Outside Rear View Mirrors
- g) Front map lights
- h) USB connection port
- i) Multi-reflector Halogen Headlights
- j) 15" Steel wheels with covers
- k) Body-color front bumper
- l) Chrome Grille
- m) 60/40 Split fold-down rear seats
- n) Rear spoiler with integrated brake lights
- o) Front, Side & Curtain Side Airbags
- p) Power windows w/ driver side one auto
- q) Power door locks w/auto locking feature
- r) 4-wheel ABS power brakes
- s) Remote keyless entry and trunk release
- t) Vehicle Dynamic Control (VDC)
- u) Nissan Advanced Air Bag System
- v) Fine Vision Gauges
- w) Tire Pressure Monitoring System (TPMS)
- x) Sunvisor with vanity mirrors
- y) 4-wheel Anti-lock Braking System
- z) license & registration and much more:

Suggested Retail Price	\$ 19,825.00
Net Sale Price	<u>\$ 17,620.00</u>
24 mo. lease w/o insurance	\$ 527.00 per/mo
24 mo. lease w/insurance	\$ 648.00 per/mo
36 mo. lease w/o insurance	\$ 452.00 per/mo
36 mo. lease w/insurance	<u>\$ 527.00 per/mo.</u>

2. 2016 Nissan Rogue 'S' (TDBALPZT32EUA D---D) 2WD 4-door SUV including the following:

- | | |
|--|---|
| a) 2.5 liter engine 170 Horsepower | n) In cabin micro filter |
| b) Air Conditioning | o) Power windows and power door locks |
| c) Zero Gravity Seats | p) Integrated key w/remote keyless entry |
| d) LED Daytime Running Lights | q) Rear passenger air conditioning vents |
| e) AM/FM/CD audio system w/ 5" color display | r) Overhead LED map lights |
| f) Advance Drive Assist Display | s) Sun visors w/illuminated vanity mirrors |
| g) Rear View Monitor | t) Overhead sunglasses storage |
| h) Bluetooth Hands-free Phone System | u) Four cup holders and four bottle holders |
| i) 17' x 7.0 Steel wheels w/ wheel covers | v) Nissan vehicle Immobilizer System |
| j) Divide N Hide Cargo System | w) Tire pressure monitoring system (TPMS) |
| k) Continuously Variable Auto Transmission | x) Nissan Advance Air Bag System |
| l) Rear Spoiler | y) Vehicle Dynamic Control (VDC) |
| m) Eco Mode | z) license & registration and much more: |

Suggested Retail Price	\$ 28,135.00
Net Sale Price	<u>\$ 25,430.00</u>
24 mo. lease w/o insurance	\$ 652.00 per/mo
24 mo. lease w/insurance	\$ 761.00 per/mo
36 mo. lease w/o insurance	\$ 554.00 per/mo
36 mo. lease w/insurance	<u>\$ 655.00 per/mo.</u>

These leases are calculated with no down payment, but require the 1st month's payment and a security deposit in the amount of one month's payment due at signing. Regular service maintenance is included.

Again, thank you for your inquiry and if there are any other questions you may have concerning features or other options, please don't hesitate to give me a call or send me an e-mail.

Regards,

Marlon Lacson
 Nissan Motor Corporation in Guam
 Sales Consultant
mlacson@nissanguam.com

Cathy Gogue

From: Cathy Gogue
Sent: Thursday, December 31, 2015 4:50 PM
To: 'Marlon Lacson'
Subject: RE: Corporate Vehicle Lease Options (Addendum)

Hi Marlon,

Any luck with a quote?

I look forward to hearing from you.

Thanks!

From: Marlon Lacson [mailto:mlacson@nissanguam.com]
Sent: Tuesday, December 29, 2015 3:31 PM
To: Cathy Gogue <cgogue@guampdsc.net>
Subject: RE: Corporate Vehicle Lease Options (Addendum)

Hi Cathy,

Sorry. Yes, I will but I need to push my request from my manager , Just waiting to finalize.
Hoping for your understanding. Happy holidays!

Thank You,
Marlon Lacson

From: Cathy Gogue [mailto:cgogue@guampdsc.net]
Sent: Tuesday, December 29, 2015 3:22 PM
To: Marlon Lacson
Subject: RE: Corporate Vehicle Lease Options (Addendum)

Hafa Adai!

Wil you be submitting a quote for corporate vehicle lease?

Thanks!

From: Marlon Lacson [mailto:mlacson@nissanguam.com]
Sent: Monday, December 21, 2015 2:02 PM
To: Cathy Gogue <cgogue@guampdsc.net>
Subject: RE: Corporate Vehicle Lease Options (Addendum)

Ok. Thank You.

From: Cathy Gogue [mailto:cgogue@guampdsc.net]
Sent: Monday, December 21, 2015 2:01 PM

Cc: Michael Moreno; Cecelia Fernandez
Subject: FW: Corporate Vehicle Lease Options (Addendum)
Importance: High

My apologies. In your proposals, in addition to the information below, please include the following:

- Routine Maintenance and Service as required by the manufacturer to maintain warranty
- Maintenance to be scheduled every three months or every 3,000 miles, whichever comes first
- Courtesy vehicle provided during scheduled services or warranty repairs
- Annual safety inspection and registration renewal
- 24-hour roadside assistance
- Special discounted rates on rental vehicles, if lease vehicle undergoes repair as a result of accident/damages, if at fault or not covered under insurance
- Comprehensive insurance for collision / typhoon (separate quote)

Thank you for your attention and assistance with this request.

Warmest regards,

Cathy

From: Cathy Gogue
Sent: Monday, December 21, 2015 12:49 PM
Cc: Michael Moreno <mmoreno@guampdsc.net>; Cecelia Fernandez <cfernandez@guampdsc.net>
Subject: Corporate Vehicle Lease Options
Importance: High

Hafa Adai!

The Guam Public Defender Service Corporation and Alternate Public Defender is seeking proposals for corporate vehicle lease options that will meet the following requirements:

- One (1) Economy SUV – 2WD / 5PAX/ SUV Model
- One (1) Economy Sedan – 5PAX
- Year – 2016
- Term – Two (2) separate quotes for 24-months and 36-months lease options
- Include insurance information and coverage for the duration of the lease agreement

If your company is interested in providing quotes for the aforementioned, please email me a response on or before Monday, December 28, 2015. If you require further information or assistance, please feel free to contact me at your earliest convenience.

Warmest regards,

Cathy Gogue
Administrative Director
Guam Public Defender Service Corporation
779, Route 4
Sinajana, Guam 96910
Direct Line: (671) 475-8301

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Agenda Item #VII-B

Printer Purchase for APD

Quotation from:

AllStar, Inc.



720 S. Marine Drive
 Tamuning, GU 96931
 Tel: (671)646-3575
 Fax: (671) 649-3576
 Email: Sales@AllStar-QBS.net



<u>Description</u>	<u>Price/QTY</u>
1). Konica Minolta bizhub C3350 Copier - Multi-function with Color Copy, Print & Scan - 35 ppm Color and B&W laser technology - Color and B&W scanning over 35 opm - 1 GB RAM / 320 GB HDD for job reprint and storage - 50 sheet Reversing Auto Document Feeder (2-sided copying/printing) - Duplex printing, copying and scanning for paper sizes up to 8.5" to 14" - Reduce and Enlarge features - Offline Convenient Stapler included - Tray 1: 550 sheets; Bypass Tray: 100 Sheets (total capacity of 650 sheets) - Paper Size support: 5.5" x 8.5" to 8.5" x 14" - Paper Weight support: 60 to 210gsm - HDD Overwrite and Encryption Included - PCL and Postscript print drivers included - Network connectivity through 10/100/1000 Base T - Scan-to-Email, Scan-to-FTP, Scan-to-SMB, Scan-to-Copier HDD and Network TWAIN Scan - Scan formats includes TIFF, PDF, Compact PDF, JPEG, XPS, PDF/A and Encrypted PDF - USB drive print and scan functionality - Use Account track and limiting - Monthly Duty Cycle: 120,000 pages - First set of supplies included (toner, waste toner, imaging unit, drum and fuser) - 3,000 VA AVR/ Surge Protector Included	\$3,598.99
2). 1-Year Service Maintenance Agreement - Unlimited service calls - Complimentary preventative maintenance visits as needed - Includes all parts and labor costs	\$55.00 /Month
3). Delivery, Installation & Training - Includes delivery and installation of the MDF device - Includes installation of print drivers, scan-to-email etc - Includes hands-on customer training	\$275.00
4). Optional Optical Character Recognition (OCR or Searchable PDF) - PDF documents can be saved with OCR allowing the user to search individual words on the document	\$404.40
5). Optional Fax and PC Fax - Fax and PC Fax features (LAN Fax and Fax Forwarding)	\$299.99
6). Optional Copy Desk/Stand/Table - Table/Stand to place the copier on	\$304.64

7). **Optional Paper Tray (up to two can be added to the copier)**

\$309.99

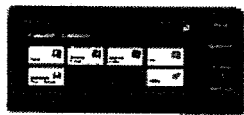
- 500 sheet tray
- Paper size supported: 5.5" x 8.5" to 8.5" x 14"
- Paper weight supported: 60 to 90gsm

8). **Supplies**

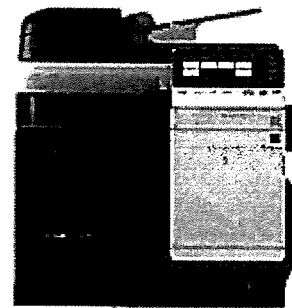
Toner	QTY	Yield	Cost
Black Toner	1	10,000 pages	\$58.79
Cyan Toner	1	10,000 pages	\$144.61
Magenta Toner	1	10,000 pages	\$144.61
Yellow Toner	1	10,000 pages	\$144.61
Black Imaging Unit	1	50,000 pages	\$174.85
Cyan Imaging Unit	1	50,000 pages	\$211.55
Magenta Imaging Unit	1	50,000 pages	\$211.55
Yellow Imaging Unit	1	50,000 pages	\$211.55
Waste Toner	1	30,000 pages	\$29.95



Print from and scan to cloud services from your mobile devices



Intuitive color touchscreen controls



Prepared for Alternate Public Defender
Prices valid through January 2015

Quotation from:

Xerox



Proposal Summary: Alternate Public Defender

October 22, 2015

Outright Purchase with 12 month service plan (Based upon US Federal GSA Contract 0062L.)

Total Purchase Amount: \$2703.00*



Proposed unit may differ from picture

12 month service plan: \$23.30 per month

Monthly Black Print Allowance:	1,000
Excess Black per Print Charge:	<u>\$.0143</u>
Color per Print Charge:	<u>\$.0855</u>

Includes:



- Full Service & Maintenance Support including parts and labor
- Machine replacement guarantee if you are not satisfied with the performance for up to 5 years from initial purchase provided a service plan is in place for the duration
- Professional Training
- Initial Network Installation Support with ongoing toll free telephone support
- Free Installation & Delivery (excluding excess rigging and steps)
- All Supplies (except paper and staples) and a monthly allowance of black and color prints as indicated above. Each excess black print billed at \$.0143 and each color print billed at \$.0855
- Pickup of All used consumable supply items for recycling

*Total Purchase Amount consist of \$2166.00 for equipment and \$537.00 for Training and Analyst Support each billed separately.

Unit 1: Xerox WorkCentre 6655

- ◆ Color Copier/ Printer/ Scanner/ Fax
- ◆ Rated Speed of 36 prints/copies per minute in Black and 36 prints/copies per minute in Color
- ◆ Black and Color Scanning
- ◆ Scan speed of up to 54 ipm
- ◆ 5 ½ x 8 ½ to 8 ½ x 14 paper size support
- ◆ Supports 16 to 80 lb. (60 to 220gsm) Paper Weights
- ◆ 2 Trays including Bypass tray with 700 sheet Total Paper Capacity
- ◆ 60 Page Automatic Duplexing Document Feeder
- ◆ Offline Convenience Stapler
- ◆ 4GB RAM and 250GB Hard Drive
- ◆ Hard Drive with Image Erase
- ◆ On-device Anti-virus protection
- ◆ PCL and PostScript Print Drivers
- ◆ Two-sided printing and copying up to 8 ½ x 14
- ◆ Reduction/Enlargement from 25% up to 400%
- ◆ Network connectivity through 10/100/1000 BaseT
- ◆ Print From and Scan to USB Memory Drive
- ◆ Scan to Folder and Scan to Email
- ◆ Selectable Image Formats on the device: TIFF, Password protected PDF, and Searchable PDF formats
- ◆ 33.6kbps Walkup, LAN faxing and Fax Forwarding to Email
- ◆ Accounting, Limiting via password, and Reporting of users' machine utilization (Copy, Print, Fax, and Scan)

The contents of this proposal summary are considered Xerox private data and are provided for the exclusive use of the above named agency. The contents herein may not be reproduced without the specific written permission of Xerox Corporation. This proposal is for informational purposes only and does not constitute a contract or an offer to contract. Should you find this proposal of interest, we would be pleased to submit contract terms. Actual pricing may differ depending upon time of order. Pricing is good for 30 days from the above cited date.

Quotation from:

**Sanford Technology
Group, LLC**



Sanford Technology Group LLC

335 South Marine Drive
 Tamuning, Guam 96913
 Phone: (671) 647-0220
 Fax: (671) 647-0800

SALES QUOTE

Quote No. RC-151216405
 Print Date December 16, 2015

CUSTOMER INFORMATION:	SHIP TO INFORMATION:
Alternate Public Defender 238 AFC Flores St. Suite 902 Hagatna, Guam 96910	Alternate Public Defender Hagatna, Guam 96910

SHIP VIA	DELIVERY DATE	REQUESTED BY	CUSTOMER REFERENCE
AIR	2 Weeks ARO		
QUOTE DATE	VALIDITY	SALES PERSON	TERMS
December 16, 2015	30-Days	Robert Cruz	Net 30

PART NUMBER / NOTES	DESCRIPTION	QUANTITY	UNITS	PRICE	EXTENDED PRICE
6655/XM	Xerox WorkCentre 6655 Color MFP	1	Each	2,661.00	2,661.00
	Print/Copy/Scan/FAX/email				
	Up to 36PPM, 2400x600DPI, Letter/Legal				
	USB, Ethernet, 500-Sheet Tray				
	Automatic 2-Sided Output, Stapler				
	Metered, 110V, 1 Year Warranty				

**** SALES QUOTE INCLUDES STANDARD SHIPPING CHARGES TO GUAM ****

TERMS AND CONDITIONS:	Sales Total	2,661.00
The above prices and terms are hereby accepted. STG is authorized to deliver the quoted goods and/or services for which payment will be made. If payment terms are not met, payment shall earn interest of 18% per annum. Returns and exchanges must be made within 30-Days of purchase. Goods may be subject to a 20% restocking fee. A returned check charge of \$25 shall be applied for any check returned unpaid. In the event an account is forwarded to an attorney for collection, buyer agrees to pay all court costs and reasonable attorney's fees. Delivery dates are estimated and can be changed without notice. Warranties are between End-User and Manufacturer unless otherwise noted above. End-User may be responsible for any postage fees incurred on a warranty claim. Installation NOT included unless otherwise stated above.	TOTAL	\$2,661.00
By signing below customer agrees to all terms and conditions above:		
Name: _____	Signature: _____	Date: _____



Sanford Technology Group LLC

335 South Marine Drive
 Tamuning, Guam 96913
 Phone: (671) 647-0220
 Fax: (671) 647-0800

SALES QUOTE

Quote No. RC-151216406
 Print Date December 16, 2015

CUSTOMER INFORMATION:	SHIP TO INFORMATION:
Alternate Public Defender 238 AFC Flores St. Suite 902 Hagatna, Guam 96910	Alternate Public Defender Hagatna, Guam 96910

SHIP VIA	DELIVERY DATE	REQUESTED BY	CUSTOMER REFERENCE
Ocean	4-5 Weeks ARO		
QUOTE DATE	VALIDITY	SALES PERSON	TERMS
December 16, 2015	30-Days	Robert Cruz	Net 30

PART NUMBER / NOTES	DESCRIPTION	QUANTITY	UNITS	PRICE	EXTENDED PRICE
6655/XM	Xerox WorkCentre 6655 Color MFP	1	Each	2,494.00	2,494.00
	Print/Copy/Scan/FAX/email				
	Up to 36PPM, 2400x600DPI, Letter/Legal				
	USB, Ethernet, 500-Sheet Tray				
	Automatic 2-Sided Output, Stapler				
	Metered, 110V, 1 Year Warranty				

**** SALES QUOTE INCLUDES STANDARD SHIPPING CHARGES TO GUAM ****

TERMS AND CONDITIONS:

The above prices and terms are hereby accepted. STG is authorized to deliver the quoted goods and/or services for which payment will be made. If payment terms are not met, payment shall earn interest of 18% per annum. Returns and exchanges must be made within 30-Days of purchase. Goods may be subject to a 20% restocking fee. A returned check charge of \$25 shall be applied for any check returned unpaid. In the event an account is forwarded to an attorney for collection, buyer agrees to pay all court costs and reasonable attorney's fees. Delivery dates are estimated and can be changed without notice. Warranties are between End-User and Manufacturer unless otherwise noted above. End-User may be responsible for any postage fees incurred on a warranty claim. Installation NOT included unless otherwise stated above.

Sales Total	2,494.00
TOTAL	\$2,494.00

By signing below customer agrees to all terms and conditions above:

Name: _____

Signature: _____

Date: _____

Agenda Item #IX-B

2016 BOARD MEETING DATES

**Public Defender Service Corporation
2016 Board Meeting Dates**

Tuesday, January 26, 2016 – 12:30 pm

Friday, February 19, 2016 – 12:30 pm

Tuesday, March 15, 2016 – 12:30 pm

Tuesday, April 26, 2016 – 12:30 pm

Tuesday, May 17, 2016 – 12:30 pm

Tuesday, June 21, 2016 – 12:30 pm

Tuesday, July 19, 2016 – 12:30 pm

Tuesday, August 16, 2016 – 12:30 pm

Tuesday, September 20, 2016 – 12:30 pm

Tuesday, October 18, 2016 – 12:30 pm

Tuesday, November 22, 2016 – 12:30 pm

Tuesday, December 20, 2016 – 12:30 pm

**APD Corporate Vehicle Lease
PDSC Board Meeting – January 5, 2016**

Notes:

- Quotes requested from Toyota, Nissan and Triple J on December 21, 2015 requesting for such information on or before December 28, 2015
- Received quotes from Nissan and Triple J (Hertz Rent-A-Car)
- Two (2) separate quotes were requested for an economy car and an SUV; with and without insurance
- Based on such request, we received information from Nissan and Triple J as follows:

Nissan SUV (Rogue) with Insurance for 24-months:

\$761/month X 24-months = \$18,264.00

Triple J SUV (CX5 Sport) with Insurance for 24-months:

\$582/month X 24-months = \$13,968.00

The monthly fee will include:

- Unlimited mileage
- Full comprehensive coverage with \$500 deductible
- Third party liability limits - \$500,000 Combine Single Limit (CSL)
- All maintenance (tire and rim damage excluded and subject to charge)
- Replacement vehicle if necessary as a result of maintenance or warranty
- 24-hour Roadside Assistance

**APD Purchase / Lease
PDSC Board Meeting – January 5, 2016**

Notes:

- Quotes requested from AllStar, Inc., Xerox and Stanford Technology Group, LLC
- AllStar and Xerox have maintenance agreement
- Stanford Technology Group, LLC provides for a straight purchase with no maintenance agreement or supplies

AllStart Cost:

Konica Minolta bizhub C350 Copier	\$3,598.99
1-Year Service Maintenance Agreement	\$660.00
Delivery / Installation	\$275.00
Fax and PC Fax	<u>\$299.99</u>
TOTAL COST	\$4,833.98

Xerox Cost:

Xerox WorkCenter 6655	\$2,703.00
1-Year Service Plan (\$23.30) for 1,000 print pages	\$279.60
Misc. Charges for Addition Print and Color	<u>\$1,000.00</u>
TOTAL COST	\$3,982.60

ANNUAL DISTRICT CONFERENCE
Hilton Guam Resort & Spa, Micronesia Room
Thursday, February 4, 2016

Early Bird Registration (\$150 and CLE Fees):

APD

\$150 x 5 Attorneys = \$750

PDSC

\$150 x 14 Attorneys = \$2,100

Early Bird Registration (\$175 and CLE Fees):

APD

\$175 x 5 Attorneys = \$875

PDSC

\$175 x 14 Attorneys = \$2,450

COST SAVINGS

APD - \$125

PDSC - \$350



**ANNUAL DISTRICT CONFERENCE
Hilton Guam Resort & Spa, Micronesia Room
Thursday, February 4, 2016**

REGISTRATION FORM

PARTICIPANT INFORMATION
This conference is open only to attorneys, justices and judges.

Name: _____
 Position/Job Title: _____
 Organization/Business: _____
 Mailing Address: _____

 Email Address: _____
 Telephone: _____ Fax: _____

REGISTRATION FEE & CLE CREDITS
Early registration by 01/29/2016; Late registration begins 02/01/2016

Early registration and CLE fees:	\$150.00	<input type="checkbox"/>
OR		
Late registration and CLE fees:	\$175.00	<input type="checkbox"/>

REGISTRATION FEE: Includes conference materials, continental breakfast, lunch, and afternoon snack.

PAYMENT: Checks and cash payments accepted. Please mail or deliver your completed registration form and payment payable to Calvo Fisher & Jacob, LLP, 259 Martyr Street, Suite 100, Hagatna, Guam 96910. For registration inquiries, please contact Ms. Tammy Reyes, at Calvo Fisher & Jacob, LLP via email at treyes@calvofisher.com or call (671) 646-9355.

CLE CREDITS: 7.5 CLE credits are being offered for this conference. The number of credits is subject to change.